



# 2015 POETRY COMPETITION

ALLIANCE FRANCAISE DE BRISBANE  
262 MONTAGUE ROAD, WEST END, QLD, 4101 – TEL 07 3844 4460

## PURCHASE ORDER FORM

SCHOOL NAME .....

TEACHER NAME .....

TEACHER EMAIL .....

ACCOUNT PAYABLE PHONE .....

ACCOUNT PAY.CONTACT .....

ACCOUNT PAYABLE EMAIL .....

QUANTITY	COMPETITION	AMOUNT
.....	Poetry competition: \$8.00 (GST included) per student	\$.....
	Discount*	- \$

TOTAL PAYABLE \$.....

**\*Discounts:**

5% discount for 20 to 49 students enrolled.

10% discount for 50 and more students enrolled.

## REGISTRATION

- The registration deadline is **Monday 03 August 2015**.
- The **Purchase Order Form** needs to be filled out with the number of children entering the competition and sent by email to [accounts@afbrisbane.com](mailto:accounts@afbrisbane.com). An invoice will then be issued and sent out to the account payable department.  
**Alliance Française de Brisbane will not accept any changes after the invoice has been issued.**
- **Payment** is required to be made within 2 two weeks of the issuing date of the invoice.
- The **list of children** entering the competition that will specify their first name, last name, grade and school (and more if applicable) and has to be sent in an Excel format to [claire@afbrisbane.com](mailto:claire@afbrisbane.com) by the registration deadline.

## DISCOUNTS

Teachers may have a membership. The students cannot benefit from any of the benefits. Discounts are only available to schools entering 20 students and more (See page 1).

## RESULTS

- **Tuesday 01 September:** Results for the Poetry competition will not be mailed to schools but will be available on the Alliance's website.

## PRIZE GIVING CEREMONY

- **Friday 11 September:** The Prize giving ceremony will be held at 4.15pm until 5.15pm. RSVP by Wednesday 09 September is essential. Uniform is not compulsory. All participants are welcome. Only finalists and mentions will be called out. Prizes offered by our proud sponsors include books, subscription to French magazines, posters, cinema tickets, food vouchers, French products and many more. All participating students will receive a "certificat de participation".